Randolph County Community Emergency Response Team

Randolph County C.E.R.T. Council Bylaws

Article I - Name

This organization shall be known as the Randolph County C.E.R.T. or Randolph C.E.R.T.

Article II – Purposes

The purposes of the Randolph County C.E.R.T. are those set forth by the

Federal Emergency Management Agency. It will act in a manner encouraging input and

participation from all segments of communities within the state of N.C.

The council’s Mission Statement is:

The Randolph County C.E.R.T. seeks to effectively increase citizen volunteer engagement in community preparedness by sharing effective practices.

The Randolph County C.E.R.T. seeks to effectively utilize

Homeland Security C.E.R.T. rules and standards for members to be trained and to make the most good in the community.

Article III – Membership

Section 1 – Voting Members: There shall be at least 2 of the 4 board members present during any type of voting.

Section 2 – Non-voting Members: Non-voting members will be open to representatives of

Affiliate Programs recognized by the Board.

Section3 – Terms of Membership: Voting members are selected by the current voting

members. Members of the Council shall make an

effort to attend all meetings.

Section 4 – Member Inactivity – Council members shall be considered inactive when

they have not attended a council meeting for two (2) subsequent meetings without

notification to the Council Chair/Point of Contact. The Council may recommend to a

Partner Program that a new representative be selected.

Section 5 – Termination of Membership: Members may be removed for any reason by the board. Members

may choose to resign their membership to the board.

Article IV – Officers

Section 1 – Officers: The Board shall have at least 3 members and a Secretary.

The board will be made up of at least 4 members. All board members will be Officers/Team Leaders

Other offices may be created as necessary.

Section 2 – Election: The Board shall elect the officers by majority from its voting

membership. The term of office is two years. Officers will be nominated and

elected at the first regular meeting prior to the end of the term.

Officers of the C.E.R.T. will be the Team Leaders outside the board, one Team Leader must be chosen from each smaller town/city team

Section 3 – Removal: Any of the Board voted officers may be removed by a majority vote

of the Board at a meeting called for that purpose in accordance with the Bylaws.

Article V – Executive Committee

Section 1 – Composition: The Executive Committee will consist of Board Members and officers

appointed by the Board.

An Officer is Team Leaders that may or may not be on the C.E.R.T. Board of directors.

All Board members are also considered Officers/Team Leaders.

Section 2 – Meetings: Meetings will occur when called by the Board when necessary to

conduct business or upon the request of at least 2 officers or Board members.

Section 3 – Notification: Notice will be given to all members at least 10 working days

prior to the meeting.

Article VI – Duties of the Officers

BOARD MEMBERS; to be Team Leaders on deployments and to vote on all C.E.R.T. matters.

OFFICERS; To be Team Leaders during deployments (representatives for their local Team/Chapter)

SECRETARY; The Secretary will maintain records including, but not limited to: the roster, meeting notice, and meeting minutes. The Secretary will post notice of meetings under open meeting laws.

The Secretary will also be considered a C.E.R.T. Officer/Team Leader and will be on the Board Of Directors.

Article VII – Meetings

Section 1 – Regular Meetings: The Board Of Directors shall meet at least Quarterly. Members may not

attend by conference call.

Section 2: Special Meetings: Any Board Member may call such special meetings as may be deemed

necessary to carry out the duties of the Board. Upon the written request of a least 4

members, the Board shall conduct a meeting within ten days.

Section 3 – Quorum: A quorum shall consist of a majority of Board voting members. A

quorum shall be required to transact business.

Section 4 – Agenda: Any member of C.E.R.T.,or sponsoring agencies may request the Board place an item on the agenda.

Section 5 – Open Meeting Laws: All regularly scheduled meetings will adhere to open

meeting law requirements (NEB. REV. STAT. Section 84-14-7 – 84-1414).

Article VIII – Voting

Section 1 – One Vote Each: Each Board voting member or their designated alternate,

shall be entitled to one vote.

Section 2 – Abstention: Members may register their abstention on any vote. The

abstention shall be reflected in the minutes. Members are required to abstain on matters

which pose a conflict of interest to them.

Section 3 – Determination of Actions: All final actions, Board positions, or policy

recommendations shall require a favorable vote of a majority of those Board voting

members present at a duly called meeting.

Article IX – Amendments

These Bylaws may be amended or replaced upon the affirmative vote of two-thirds of the

voting members of the Board present at any regular meeting of the Board provided

that any proposed changes have been circulated to all members 3 working days prior to

any action thereon.

Article X – Ratification Provision

The Bylaws are duly adopted by a majority of the voting members of the Board. The

signatures are those subscribing to these bylaws are set forth below.

Ratified this \_\_\_ day of August, 2024 in Randolph County, N.C.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Board Member Name(print) Board Member Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Board Member Name(print) Board Member Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Board Member Name(print) Board Member Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Board Member Name(print) Board Member Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Board Member Name(print) Board Member Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Board Member Name(print) Board Member Signature Date